

**Director of Graduate Studies
Department of Anthropology
211 Lafferty Hall
University of Kentucky
Lexington, KY 40506-0024**

Personal Reference Form

A. Applicant: Please complete Part A before forwarding to your Referee:

Name (Print or type): _____
Last First M.I.

The family Educational and Privacy Act of 1974 gives students (persons admitted and enrolled) the right to inspect letters of recommendation written in support of applications for admission or fellowship. The law also permits students to waive that right if they choose, although such waivers cannot be a condition of admission or award. If you wish to waive your right to examine this letter of recommendation, please sign the waiver below.

I waive my legal right to inspect this letter of recommendation:

Signature: _____ Date: _____

B. Referee: We would appreciate your opinion of the above-named person who is applying for admission to the graduate program in Anthropology at the University of Kentucky. Please complete this personal reference form and return it to the address indicated at the top of this page **no later than January 15th**. If you prefer, you may write a separate letter, attach it to this form, and complete the signature section at the bottom of page 2.

If you do not know the student well enough to give a recommendation, please check here: _____

1) Summary evaluation of overall scholarly ability: In comparison with students in the same field, who have approximately the same amount of experience and education, please rate the applicant's **scholarly ability** (circle one):

Outstanding (comparable to the best student in the current class, highest 5%)

Very Good (the next highest 10%)

Good (ability easily identifiable in the upper 25%)

Average (upper 50%)

Below Average

- 2) **Special circumstances:** Some gifted individuals compile mediocre scholastic records. In your opinion, is the applicant's scholastic record, as you know it, an accurate index of their ability?

_____ yes _____ no _____ don't know

If "no," please explain in B(4) below, possibly giving consideration to the applicant's performance in independent study or in research programs or other creative endeavors.

- 3) **Recommendation for Admission to:** **Masters** **Doctoral**

I strongly recommend		
I recommend		
I recommend with reservations		
I do not recommend		

- 4) **Summary statement:** Please provide your estimate of the applicant's promise as a graduate student. Give views on such matters as previous accomplishments and training, intellectual independence, capacity for analytical thinking, ability to organize and express ideas clearly, drive and motivation, ability to work with others, and any other information you feel may assist us in evaluating the applicant's potential for graduate work. Use additional pages as needed.

Signature: _____ Date: _____

Name printed or typed: _____ Title: _____

Department: _____

Institution: _____